



Please make sure all of the following are included in your deals before dropping them off:

1. Completed and SIGNED application \_\_\_\_\_
2. Credit Verification and Authorization Form \_\_\_\_\_
3. Insurance Verification Document  
**(MAXIMUM DEDUCTIBLES OF \$500.00 & LIENHOLDER LISTED AS:  
American Acceptance Corp. P O Box 3967, Carmel, IN 46082)** \_\_\_\_\_
4. Contract completed and signed (With ASSIGNMENT to A.A.C.)  
**(WE NEED 2 COPIES INCLUDING ORIGINAL)** \_\_\_\_\_
5. Co-maker agreement (if co-maker other than spouse) \_\_\_\_\_
6. Copy of Title Application with 1<sup>st</sup> lien to American Acceptance Corp  
**RECORD SC ELT#: 34100392, NC ELT#: 32595617 or OH ELT#E10102**  
next to our name \_\_\_\_\_
7. Affidavit & Notification of Sale of Motor Vehicle Form (PTO) \_\_\_\_\_
8. Copy of Driver's Licenses of all parties \_\_\_\_\_
9. List of Relatives / Credit Explanation  
**(MINIMUM OF 6 LOCAL REFERENCES WITH  
COMPLETE STREET ADDRESSES AND PHONE NUMBERS)** \_\_\_\_\_
10. Employment Verification Documented  
**(CHECK STUB (AND/OR) TAX RETURN & Phone Number to Verify Employment)** \_\_\_\_\_
11. Proof of Residence  
**(UTILITY BILL / MEDICAL BILL)** \_\_\_\_\_
12. Any applicable GAP or Service Contracts \_\_\_\_\_
13. Bill of Sale \_\_\_\_\_

This will help me get your checks to you faster! Thank you